

**Biomedical Science Graduate Program
Research and Career Progress Evaluation**

Post-Committee Meeting Form
(version 2025)

Name of Student: _____ Date of current meeting: _____

Concentration: _____ Year of Entrance to the Program: _____

Graduate Supervisory Committee Members:

Advisor _____
Member (Co-Chair) _____
Member _____
Member _____
Member _____
Member _____
Member _____
External Member _____

Dates of previous meetings: _____

Committee meeting number: _____ In-person or virtual meeting: _____

Note: See the "instructions for post-committee form" for further details.

Important: All scoring must reflect the collaborative consensus view of the Mentor(s) and Committee members

Is the student consistently putting effort into their progress? (i.e. trying their best, time in lab, overall communication, being productive, etc.) Yes No If not, please explain.

Scoring scale for all the following sections (A, B, C and D) 3= Excelling, 2= On track, 1= Needs improvement

Section A: Knowledge of Field: _____

- a) Demonstrates basic understanding of biological principles.
- b) Demonstrates understanding of the principles behind methodologies.
- c) Demonstrates a deep understanding of the field of study and how the project fills the gaps in the field.
- d) Can readily reference, interpret, and integrate the literature into the project.
- e) Answers questions accurately and thoughtfully.

What is the student excelling in regarding knowledge of field?

What can the student do to improve their knowledge of field?

Goals for the next 6 months:

Section B: Technical Skills: _____

- a) Can independently properly design experiments.
- b) Can execute experiments independently.
- c) Can technically perform assays/experiments.
- d) Utilizes and understands proper controls.
- e) Utilizes and understands proper data analysis and statistical tests.

What technical skills does the student appear to do well?

What technical skills does the student need to develop?

Goals for the next 6 months:

Section C: Critical Thinking and Resourcefulness

- a) Ability to think and act as an independent scientist - demonstration of critical thinking skills
- b) Ability to explain concepts and results clearly, including interpretation of data
- c) Ability to multitask
- d) Ability to troubleshoot
- e) Seeks assistance when necessary and in a timely manner

What skills as it relates to Critical Thinking and Resourcefulness does the student appear to do well?

What Critical Thinking and Resourcefulness skills does the student need to develop?

Goals for the next 6 months:

Section D: Scientific Communication : _____

- a) Organization and clarity of the presentation
- b) Oral communication and verbal skills
- c) Ability to articulate concepts and results clearly
- d) Ability to provide explanations in lay person terms
- e) Abstract, conference presentations, and manuscript activity

What skills relating to scientific communication does the student possess?

What scientific communication skills does the student need to develop?

Goals for the next 6 months:

Scoring Scale for Section E and F only Y= Yes, N= No, P= Partially

Section E: Professionalism : _____

- a) Demonstrates ethical conduct
- b) Receptive to feedback and applies it
- c) Upholds commitments & deadlines
- d) Exhibits professional interpersonal skills with administration, mentors, peers, and mentees

What skills relating to professionalism does the student possess?

What professionalism skills does the student need to develop?

Section F Career Development : _____

- a) Seeks out appropriate career development activities
- b) Has an up-to-date and completed IDP
- c) Instructs/mentors others in the laboratory

What skills relating to career development does the student possess?

What career development skills does the student need to develop?

Goals for the next 6 months:

Additional Suggestions

Student is making acceptable progress towards their degree. Agree Disagree

Committee Signatures

Additional comments by the committee members (*optional*):

This document accurately reflects the discussion and recommendations at this supervisory committee meeting on the students' overall progress. If not, please elaborate. Agree Disagree

Print Name: _____ Signature: _____

This document accurately reflects the discussion and recommendations at this supervisory committee meeting on the students' overall progress. If not, please elaborate. Agree Disagree

Print Name: _____ Signature: _____

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Print Name: _____ Signature: _____

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Print Name: _____ Signature: _____

This document accurately reflects the discussion and recommendations at this supervisory committee meeting on the students' overall progress. If not, please elaborate. Agree Disagree

Mentor's Name: _____ Mentor's Signature: _____

Student Portion

This document accurately reflects the discussion and recommendations at this supervisory committee meeting on my overall progress. If not, please elaborate.

Agree Disagree

Additional comments by the student (*optional*):

Student's Signature: _____

X

Concentration Director

X

Assistant Dean for Biomedical Sciences